

MINUTES OF THE MEETING OF THE  
BOARD OF DIRECTORS OF  
LIBERTY HIGH SCHOOL  
HELD ON DECEMBER 7, 2017

Directors attending: Robert Demko, Jessica Hricovec, Nicolas Manno, and Richard Rockich.

Directors Absent: Jennifer Yorko.

Guests attending: Jason McMillin, John Stack, Delores Junior, and Arthur L. Clements III, Esq.

Ms. Hricovec called the meeting to order at 7:02 p.m. and following introductions there were no public comments. Thereafter, upon a motion duly made by Mr. Demko and seconded by Mr. Rockich, the Board of Directors unanimously passed the following resolution:

**17-64 RESOLVED, that the Board of Directors accepts the Agenda for the Board Meeting on December 7, 2017, subject to any amendment by the Board of Directors during said meeting.**

Ms. Junior presented the Sponsor's Report and reviewed with the Board the Sponsor Connection Newsletter and the highlighted School and Charter School Specialists staff person for the month. Invictus High School was spotlighted for providing extra instructional time to students and providing an onsite Family Advocate and Career Tech opportunities at all three campuses. Mr. Stack noted that Cambridge took over operation of that School when it had an enrollment of 83 students. Enrollment has grown to 400.

Ms. Junior noted that End of Course Exams are replacing the OGT. She made the Board aware of Facility Grants, but they require a 50% match from the School. Also, ODE has \$35,000,000 available for literacy programming, and individual schools or teachers can review the requirements online and submit applications.

On January 10 CSS will be offering the Leadership Module in connection with its ongoing series of Principal Trainings. She then discussed the model for effectively using Academic Coaches in schools. Under Tab 3 she reviewed the new diploma requirements for high school graduates and the rules for Title Funds. She also reviewed under Tab 5 the Annual Timeline for submission of compliance information and other data by charter schools. She pointed out that the School Leaders should bring this information to the Board periodically for review. She also mentioned that each School should make sure that Faculty and staff know how to handle bad weather. Mr. Stack commented that the School uses Bright Call, which automatically calls families

and staff when school is closed. Typically, the School follows the lead from the local public school district on school closing.

Ms. Junior pointed out that the School would need to complete its lockdown drill if it had not done so already.

There were no changes to the Minutes from the previous meeting. Thereafter, upon a motion duly made by Mr. Rockich and seconded by Mr. Demko, the Board of Directors unanimously passed the following resolution:

**17-65 RESOLVED, that the Board of Directors approves the October 16, 2017 meeting minutes as presented.**

Jason McMillin presented the Financial Statements and noted that October was the first month in which the Foundation Payment was based upon actual enrollment. In October, the School received a paper check for its Foundation Payment, but starting in November, the School began to receive its monthly Foundation Payments through an EFT. The School was paid on 54 student FTEs for October and 68 FTEs for November. The School is making payments to vendors but funds are tight. Mr. McMillin hopes to see Title Funds available for the School in the near future. Thereafter, upon a motion duly made by Mr. Demko and seconded by Mr. Rockich, the Board of Directors unanimously passed the following resolution:

**17-66 RESOLVED, that the Board of Directors accepts the Financial Statements as presented**

Mr. Stack presented the State of the School Report and stated that enrollment is currently 80 students, which is above the enrollment he has seen in the past for other startup dropout recovery schools. He hopes to reach enrollment of 100 students by Spring and to reach 150 by year end. The Faculty has gone through Professional Development on deconstructing the ODE Academic Standards and End of Course Exams will be starting this year. The School met the 75% participation rate for the alternative assessment and the School's OIP was submitted prior to Thanksgiving. The Charter School Leadership Team meets regularly and the School is fully staffed. Mr. Stack confirmed that there were no verified acts of harassment, intimidation or bullying since the School opened.

In response to a question from Ms. Junior, Mr. Stack reported that enrollment was currently 80 for Liberty.

Thereafter, upon a motion duly made by Mr. Demko and seconded by Mr. Manno, the Board of Directors unanimously passed the following resolution:

**17-67 RESOLVED, that the Board of Directors approves the following policies: Educator Misconduct Policy, Personal Information Systems Policy, Jury Duty Policy, Protective Eyewear Policy, Sealed Records Policy, Corporal Punishment Policy, Abuse**

**and Neglect Reporting Policy, Immunization Policy, Vision and Hearing Screening Policy, Asthma Inhaler Policy and Possession and Use of Epinephrine Autoinjector Policy as presented.**

Mr. Stack presented the Contract for Food Services and explained that food services were typically provided on a breakeven basis by a contractor experienced in providing School lunches. Mr. Stack stated that the rules for obtaining bids for food services had been followed. Thereafter, upon a motion duly made by Mr. Rockich and seconded by Mr. Demko, the Board of Directors unanimously passed the following resolution:

**17-68 RESOLVED, that the Board of Directors approves the Contract for Food Services as presented and authorizes the Board President to negotiate and sign the same.**

Thereafter, upon a motion duly made by Mr. Manno and seconded by Mr. Demko, the Board of Directors unanimously passed the following resolution:

**17-69 RESOLVED, that the Board of Directors accepts the State of School Report, including a report on Verified Acts of Harassment, Intimidation and Bullying as presented.**

Ms. Hricovec then asked for a motion concerning the Sponsor's Report. Thereafter, upon a motion duly made by Mr. Rockich and seconded by Mr. Demko, the Board of Directors unanimously passed the following resolution:

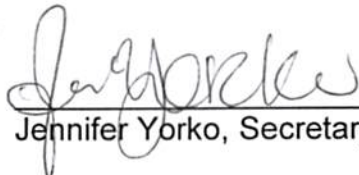
**17-70 RESOLVED, that the Board of Directors accepts the Sponsor's Report as presented.**

Thereafter, upon a motion made by Mr. Rockich and seconded by Mr. Demko, the Board of Directors unanimously passed the following resolution:

**17-71 RESOLVED, that the Board of Directors accepts the Management Company Report as presented.**

The Board discussed finding Board Members for the School. The next meeting will take place at 5:00 p.m. on January 22, 2018.

Thereafter, the meeting was adjourned.

  
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Jennifer Yorko, Secretary